

## Meeting Record

<b>Date</b>	13 <sup>th</sup> September 2021 (Mon), 16:30-18:00
<b>Venue</b>	Video conference using Microsoft Teams
<b>Chair</b>	Paul Bussey
<b>Author</b>	-

<b>Attendees</b>	<b>Name</b>	<b>Initial</b>	<b>Organisation</b>
1	Paul Bussey (chair)	PB	AHMM
2	Andy Jobling	AJ	Levitt Bernstein
3	Gavin Bull	GB	HSE
4	Gary Burden	GB	PRP Architects
5	Martin Touška	MT	Rolfe Judd
6	Peter Hegarty	PH	Chapman Taylor
7	Suzie Bridge	SB	Suzie Bridges Architects
8	Elizabeth Bennett	EB	Habilis H&S Solutions Ltd
9	Nigel Ostime	NO	Hawkins Brown
10	Roland Reinardy	RR	Hawkins Brown
11	Ciaran Gallagher	CG	Hawkins Brown
12	Mark Skinner	MS	Hawkins Brown
13	Graham Boyce	GB	Barton Willmore
14	Sarah Susman	SS	Scott Brownrigg
15	Liesl Dommissie	LD	Scott Brownrigg
16	Mason McIntyre	MM	??
17	Greg Brown	GB	Parliamentary Safety Team
18	Richard Collis	RC	Feilden Clegg Bradley Studios
19	Jeremy Williamson	JW	Grid Architects Ltd.
20	Santiago Jimenez	SJ	??
21	Dan Mahony	DM	Studio Egret West
22	Aamir Shahzad	AS	Currie Brown
23	Peter Taylor	PT	Leslie Clark
24	Stuart Cudmore	SC	Scott Brownrigg
25	David Brook	DB	Nicholas Hare Architects LLP
26	Eleanor Eaton	EE	SSIP
27	Sneha Holis	SH	AHMM
28	Erica Chan	EC	AHMM
29	Dominika Kubieniec	DK	AHMM

*NOTE ON COVID-19:* Since 23<sup>rd</sup> March 2020, all DIOHAS meetings will take place over video conference.

### Speaker

**Presentation Title:** Principal Designer under the Building Safety Bill and PAS 8671

**Background:** Paul Bussey will do a "Principal Designer under the Building Safety Bill and PAS 8671" presentation.

All delegates of DIOHAS who are attending the meeting on Monday 13<sup>th</sup> are asked to read the attached current draft PAS 8671 with Paul Bussey notes.

### Details

Link to the recording of the meeting:  
<https://youtu.be/V0iyP9w6c1I>

This document includes 3 tables:

1. Proposal for content of the scope of the PAS
2. Information to contextualize the PAS – for the introduction
3. Draft content summarizing requirements of PDs as set out in draft APICD Regs.

I propose that we go through each table row by row to reach consensus.

I have added some questions to direct the discussion.

## TABLE 1

Scope specific to the PAS	Summary outcomes
<p><b>What is the document?</b>            The PAS set a framework for specifying the competence, i.e. knowledge, skills, experience, and behaviours of <b>individuals</b> undertaking or managing the role of PD.</p> <p>It is designed help individuals, in compliance with the APICD Regs, to:</p> <ul style="list-style-type: none"> <li>• meet the competence requirements to undertake the role of PD, and</li> <li>• fulfil the additional duties of a PD.</li> </ul> <p>Explain the PAS’s geographical application.</p> <p><b>QUESTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Anything else to add?</li> <li>2. What is the PAS’s geographical application?</li> </ol>	<ul style="list-style-type: none"> <li>• Something needed in the scope around the outcome of what the PD produces as well (add to the first sentence).</li> <li>• *Additional duties for HRB? (do we need a bullet point for this?)</li> <li>• *geographical applications (all 4 nations or just England?) – does not apply to Scotland. Bill only applies to England but other nations might want to use it (excluding Scotland).</li> <li>• PAS developed on the basis on English legislation but if other legislation arise in other nations – this PAS could be used. Open for other jurisdictions to take it forward.</li> <li>• PD for CDM will not automatically be for PD building regs – it may allow this but its not automatic.</li> <li>• Could have 2 OPDs on one project? CDM (PD?/advisor?) could be part of the project...</li> <li>• PD must be compliant and provide information based on the CDM and Building regs?</li> </ul>

<p><b>What are its terms of reference</b>          Explain the APICD Regs and background, especially the influence of BS Flex 8670 and its core competences, especially behaviours.</p>	<ul style="list-style-type: none"> <li>• <b>Qualification of CDM?</b></li> </ul> <p><b>Ok.</b></p>
<p><b>Who is it for?</b>          Briefly describe the primary intended audience, i.e. persons who are likely to want or need to assess PD competence:</p> <ul style="list-style-type: none"> <li>• professional institutions ,</li> <li>• trainers/CPD providers,</li> <li>• people who certify and/or register competence of individuals,</li> <li>• <b>clients who appoint PDs,</b></li> <li>• organizations whose function is to design buildings, who employ designers (as defined), and want to take on the role of OPD.</li> </ul> <p><b>QUESTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Is this list right?</li> <li>2. Should we attempt to list secondary audiences, like the Regulator, candidates themselves, government departments, etc.?</li> </ol>	<ul style="list-style-type: none"> <li>• All persons who are designers and engineers on all projects? (should this doc provide this role)</li> <li>• Professional institutions (and their members)</li> <li>• Management of constructions of buildings in all forms?</li> </ul> <p>*Engineers who are also designers/designers who are also engineers</p> <ul style="list-style-type: none"> <li>• Governments</li> <li>• All engineers</li> <li>• Those who are carrying out designers duties (what is included in the law)</li> </ul>
<p><b>How is the PAS designed to work?</b>          Explain that the PAS sets out core competences that ALL PDs must have, but which can be held to different <b>depths</b> according to experiential factors, i.e. skills, experience, and behaviours.</p> <p><b>QUESTION:</b>          Agreed?</p> <p>Briefly mention difference in competence expectations between IPDs and DPDs, i.e. that DPDs have to have the <b>additional</b>(enhanced?) <b>depth</b> of competence to be able to manage the function on behalf of the OPD.</p> <p><b>QUESTION:</b>          Agreed?</p> <p>Explain that the PAS <del>merely</del> sets out the areas of competence needed to take on the role of PD as an</p>	<p>*core knowledge rather than depth of knowledge          *extent of understanding = depth of knowledge          - PAS scope needs to clarify the key/core &amp; discipline competencies (which will determine the SKEB ) for projects</p> <p>Coordination – facilitation, orchestration, demonstration (golden thread)</p> <ul style="list-style-type: none"> <li>- Remove term depth</li> <li>- Key consistency of terms</li> <li>- Skills needed to coordinate within your own organisation (DPD)</li> <li>- same core skills but applied in different ways</li> </ul>

<p>individual but that, apart from distinguishing the particular competencies needed to carry out the PD role in relation to design work that leads (relates) to HRBs, it does not set levels (of extent?).</p> <p><b>QUESTION:</b> Agreed?</p> <p>Explain that setting other levels is difficult because of the wide range of backgrounds that eligible people come from, and the variety in the complexity of projects. (move to intro)</p> <p><b>QUESTION:</b> Agreed? Could add that level-setting is complicated by uncertainty in projects' risk profiles, but suspect that that is too much detail for a scope. Thoughts?</p> <p>Explain how, in absence of levels, clients and others can assess/confirm whether someone has the competence to take on the particular challenge of a project. (background/intro)</p> <p><b>QUESTION:</b> Agreed? Could leave out and put in Annex. Thoughts?</p>	<ul style="list-style-type: none"> <li>- Levels from bloom taxonomy</li> <li>- Client establish what is needed for the PD is important for this PAS</li> <li>- Not setting levels in this PAS</li> <li>- Competencies is about compliance with regs</li> <li>- PD should be able to understand their own levels of competencies (and their limitations) – specifically when working on complex buildings and HRBs.</li> </ul>
<p><b>How is the PAS organized?</b> Literally spell out the arrangement of sections beyond the introduction and the scope, so:</p> <ul style="list-style-type: none"> <li>• Definitions</li> </ul> <p><b>NORMATIVE sections:</b></p> <ul style="list-style-type: none"> <li>• Baseline competencies, including additional competencies needed for HRBs</li> <li>• Mapping to BS Flex 8670</li> </ul> <p><b>INFORMATIVE sections:</b></p> <ul style="list-style-type: none"> <li>• Guidance (in the annex), if any, to target audience, particularly dutyholder clients (emphasizing importance of behaviours, perhaps)</li> </ul>	<ul style="list-style-type: none"> <li>- Two levels of competencies</li> <li>- 1. Core thresholds/common set of understanding around core competencies for all</li> <li>- 2. HRBs (not just residential)/specific category of buildings that could be 'catastrophic'. Use the official definition of HRBs used in official documentations</li> <li>- Person working on the building that could potentially be working on a project that might be an HRB needs to inform the client</li> <li>- Term: Particular or specific or unique instead of additional</li> </ul>

<ul style="list-style-type: none"> <li>Guidance for PD candidates (emphasizing <b>design</b> risk management approach/golden thread of information objectives, perhaps)</li> <li>Bibliography</li> </ul> <p><b>QUESTION:</b> Thoughts on structure, missing sections, and so on?</p>	<ul style="list-style-type: none"> <li>One table with core competencies and difference between non-HRBs and HRBs (in PC)</li> <li>Unforeseen and emerging risk*</li> <li>Guidance about what qualification would look like NOT how.</li> <li>Two levels of guidance – gov vs industry produced</li> <li>Reference to Sam’s doc</li> </ul>
<p><b><u>What are the competence areas?</u></b></p> <p>Summarize the relevant areas in line with baseline competence requirements and duties set out in the APICD Regs expressed as outcomes, not procedures, as follows:</p> <p><b>Competences – ability to:</b></p> <ol style="list-style-type: none"> <li>Comply with <b>current</b> Building Regulations <del>2010</del> <b>and all relevant requirements</b></li> <li>Cooperate with other persons</li> <li>Ask for assistance <b>when evidentially needed</b></li> <li>Refuse (decline) to carry out work if cannot meet main requirement</li> <li>Refuse (decline) to carry out work if beyond competence</li> </ol> <p><b>Duties (have to reflect the regs)– ability to:</b></p> <ol style="list-style-type: none"> <li>Plan, manage, monitor design work (complete sentence)</li> <li>Coordinate design work</li> <li>Ensure design team cooperates with dutyholders</li> <li>Coordinate work of design team</li> <li>Ensure designers comply with their duties under the APICD Regs</li> <li>Liaise with principal contractor</li> <li>Maintain information relevant to planning, management, and monitoring of building work, and the coordination of design work and building work</li> <li>Ability to have <b>independent</b> regard for comments from PC</li> <li>Assist the client in providing information to</li> </ol>	<ul style="list-style-type: none"> <li><b>Core competencies</b></li> <li>Plan, manage, monitor, coordinate, communicate and cooperate, ability to comply with and apply building regs</li> <li>Understanding limit of knowledge/competencies (3, 4, 5 under competencies).</li> <li>elements and units should be ‘final’ limit of competencies for this PAS.</li> <li>PD should be able to demonstrate compliance</li> <li>Design and *if built (based on regs) – add as informative note (design will inform the lifecycle of the building) – building complying with regs once built             <ul style="list-style-type: none"> <li>Duties</li> </ul> </li> <li>PD ensure client understands</li> <li><b>Golden thread of information for HRBs (design integration) - expand on this</b></li> <li>10. Structural quality (compliance with design) is appropriately monitored (?)</li> <li>Reminder: duties vs functions</li> <li>Ensure (SFARP)</li> <li>*Ability to have <b>independent</b> regard for comments from PC (and vice versa) in the PC PAS and building regs</li> <li>Reg 38 - Fire safety info (will this be</li> </ul>

<p style="background-color: yellow;">designers and contractors in a proportionate and comprehensible format</p> <p><b>QUESTION:</b></p> <ol style="list-style-type: none"> <li>1. I'm calling these 'baseline competencies' to distinguish them from 'core competencies' that are set out in BS Flex 8670. OK?</li> <li>2. These lists are lifted, more or less in order, from APICD Regs:       <ol style="list-style-type: none"> <li>a. Should we keep competence requirements separate from duties, or combine?</li> <li>b. Should we attempt, now, to combine any of the baseline competences to make a shorter overall list? On the one hand, keeping the lists as they are preserves the link back to the regulations. On the other hand, there is clear overlap between these and so it might be illogical to NOT to combine them. Thoughts?</li> </ol> </li> </ol>	<p>included in legislation?)</p> <ul style="list-style-type: none"> <li>○ <b>Conclusions:</b></li> <li>● Competencies and duties closely relating to the regs.</li> <li>● Competencies can have some further info in the PAS.</li> <li>● Duties have to reflect what is in the regs</li> <li>● *Reference to regulation 7 in building regs</li> </ul>
<p><b>What does it not cover?</b></p> <p>Explain that the PAS <b>does not</b>:</p> <ol style="list-style-type: none"> <li>1. Set prior learning or eligibility criteria – this is the remit of discipline-specific assessment bodies etc. Anyone is eligible to be competent but the threshold is high.</li> <li>2. Cover organizational capability or how it is measured or evidenced.</li> <li>3. Stipulate a method of grading <b>different levels</b> of competence.</li> <li>4. Set any requirements related to specific design disciplines – this is the remit of discipline-specific assessment bodies etc.</li> <li>5. Prescribe routes to gaining competence – assessors should conform to this PAS, apply the best practice set out in BS Flex 8670, but how they assess is down to them.</li> </ol> <p><b>QUESTION:</b> Agreed?</p>	<ul style="list-style-type: none"> <li>● Duty/obligation remains on the client to make the appointment – client demonstrate to the regulator that they've made the right appointment of HRBs.</li> <li>● PD has to competent and know his/her limitations</li> </ul>

I do not think we should discuss normative detail of what should appear in baseline competencies until I make a proposal for discussion on Tuesday next week. However, for information and since it risks being the toughest part to get right, I have gathered together here all the comments received to date that impinge on the competence to coordinate design.

- **Coordinate design work** – which means the ability to take all reasonable steps to:
  1. **Integrate, interpret, and** interrogate the design activity and/or information provided to PD **by others** to a level whereby PD can be reasonably sure that the duties have been fulfilled. This should be facilitated by a mutual consensus process and orchestrated by the PD.
  2. challenge **inadequacies and deficiencies** of work and **bad practices**
  3. **assess, synthesize, judge and confirm** , with mutual agreement of the team, that a design satisfies its intended function and does not **compromise the health & safety of the occupants, users and the public in accordance with the buildings regulations (and supplementary standards, codes, etc).**
  4. challenge and confirm the design in terms of **building safety** as defined
  5. identify **significant and foreseeable safety hazards** during operation
  6. chart a path for the team to achieve regulatory compliance given the regulatory context, brief, complexity and scope of the project
  7. understand the regulatory context and the various methods of working to achieve compliance
  8. work with the various experts within the design team to distinguish between different routes to compliance
  9. establish the optimum design route for the project taking into account its brief, function, procurement method and construction constraints
  10. capture information about risks in a comprehensible document/format (in spirit of golden thread of information)
  11. technical skillset must be sufficient to allow the BSB PD to arbitrate between complex areas of detail
  12. understand the legislative, procedural, and risk management context
  13. identify risks that run contrary to the legislation as currently drafted that actions or omissions will have on others

## TABLE 2

<b>Building Safety Act context/terms of reference</b>	<b>SG response</b>
<p>Explain the background to the draft BSA, highlighting:</p> <ol style="list-style-type: none"> <li>1. The proposed new regime for HRBs, a special case that entails a formal gateway process governed by a new regulatory oversight body BSR</li> <li>2. Golden thread of information concept, the spirit of which underpins the PD role and mutuality of relationships between people who have duties to comply with all relevant requirements.</li> <li>3. A summary definition of HRB, and acknowledgement that the definition can change</li> <li>4. Duration of PD involvement, which is for the ‘design phase’, which overlaps with construction phase and only properly ends at hand-over to client/accountable person</li> <li>5. A summary definition of the kinds of work caught by the draft Act</li> <li>6. The draft Act’s geographical application in summary</li> </ol>	
<p>Explain APICD Regulations, as secondary legislation amending the Building Regs, define the duties and competence expectations for <b>all</b> persons, including dutyholders such as the PD.</p> <p>Clearly articulate that a PD is not just required for HRBs but almost all other kinds of projects that lead to building work.</p>	
<p>As briefly but clearly and accurately as possible, explain the duties and competence requirements envisaged by the draft APIC Regs for individuals undertaking the PD role.</p> <p><b>QUESTION:</b> Should this be merely a high-level summary, or should we include the level of detail set out in Table 3 below?</p>	
<p>Briefly describe other dutyholders, their roles/duties, and how they relate to PD’s role/duties.</p> <p><b>QUESTION:</b> Should this go here, or elsewhere in the document?</p>	
<p><b>QUESTION:</b> Should we add any further scene-setting/contextualizing?</p>	



## TABLE 3

Here is some draft text that uses the terminology from APICD Regs faithfully but slightly reorganized to make it specific to PD role. The table splits the content up by theme so that we can consider them one by one:

<p><i>The client must appoint a <b>designer</b> to the role of OPD in relation to any building project. The duties under this role are distinct from and separate to those for a CDM PD but the method of facilitation and orchestration is the same and these duties are better dealt with together..</i></p> <p><b>NOTE:</b> <i>'designer' means any person (including a client, contractor or other person referred to in these Regulations) who, in the course of a business, carries out any design work or arranges for, or instructs, any person or sub-designer under their control to do so.</i></p>	
<p><i>In non-domestic projects, the principal designer must be the designer in control of the <b>design work</b>.</i></p> <p><b>NOTE:</b> <i>'design work' means design of any building work. ('Building work' has the meaning given in the Building Regulations 2010.)</i></p> <p><b>NOTE:</b> <i>In non-domestic work, the person in the role is likely to be the CDM PD and/or the design coordinator, however the OPD can obtain assistance to help to discharge their BSA duties . (Where there is only one contractor but more than one designer working on a project, the designer with the role of PD is described as the 'lead designer' - although note that they are called this even if they are not also the design coordinator.)</i></p>	
<p><i>The client can fulfil the duties of PD at certain times, for example, in the period it takes for a person in the PD role to be replaced by a different person.</i></p> <p><i>In a domestic project, the principal designer can be the designer in control of the <b>design phase</b> of the project.</i></p> <p><b>NOTE:</b> <i>'design phase' means any period of time during which design work is carried out for a project and may continue during the construction phase.</i></p>	
<p><i>A person must not accept requests to undertake the PD role if they do not satisfy the relevant requirements for competence. However the OPD</i></p>	

<p><i>(which could be a one person practice) can employ assistance to discharge their duties or gain the baseline competences required.</i></p> <p><b>NOTE:</b> <i>This is a critical control measure that will help clients to avoid appointing a person without appropriate competence. It emphasizes how important it is for persons in the role to have the right behaviours as well as knowledge, skills and experience.</i></p>	
<p><b>Dutyholder</b>  <i>PD dutyholder responsibilities are held by organizations, which are called organizational principal designers (OPDs). They must designate an individual within their organization to manage the function on their behalf, referred to in this document as the designated principal designer (DPD).</i></p> <p><i>OPDs can be one-person bands, sole traders, freelances, or self-employed individuals, in which case they are called individual Principal Designers (IPDs).</i></p> <p><b>NOTE:</b> <i>It is anticipated that, <b>except</b> in a few instances where the building work that results from the design is simple, the person in the role of IPD or DPD will be from within an OPD.</i></p>	
<p><i>A person (i.e. organization or individual) in the role of PD cannot subcontract their responsibility to fulfil the PD duties to third-parties. They can, however, recruit help from persons outside of their own organization to assist them in fulfilling their duties.</i></p> <p><b>NOTE:</b> <i>When an IPD recruits help, they retain the duties but employ assistance to deliver the function , and the competence requirements for IPD and OPDs will apply to them, and they will retain the DPD role.</i></p>	
<p><b>Main requirement</b>  <i>The overarching requirement of the APICD Regs is for clients/designers/PDs to produce design work that, if built, the building work to which the design relates would be in compliance with all relevant requirements.</i></p> <p><b>NOTE:</b> <i>For the design and construction phases during which the PD will accept, carry out and discharge their duties, ‘all relevant requirements’ means ‘compliance with the Building Regulations 2010’.</i></p>	

<p><b>Competence requirements</b></p> <p><b>OPDs</b></p> <p>OPDs must:</p> <ul style="list-style-type: none"> <li>• <i>have the organizational capability to carry out the design work and fulfil the PD duties so that the main requirement is met.</i></li> </ul> <p style="text-align: center;"><b>NOTE:</b> <i>‘organizational capability’ is different to ‘competence’ and is beyond the scope of this PAS.</i></p> <ul style="list-style-type: none"> <li>• <i>take all reasonable steps to satisfy themselves that the individual they designate to manage the function of PD on their behalf (i.e., the DPD) has the skills, knowledge, experience, and behaviours necessary or suitable and sufficient assistance so to do.</i></li> </ul> <p><b>DPDs</b></p> <p>DPDs must so far as is reasonably practicable:</p> <ul style="list-style-type: none"> <li>• <i>comply with all relevant requirements</i></li> <li>• <i>cooperate with other persons in relation to the work</i></li> <li>• <i>ask for assistance, where necessary</i></li> <li>• <i>decline to carry out any design work if they cannot meet the main requirement without assistance</i></li> <li>• <i>decline to carry out work which is beyond their skills, knowledge or experience without assistance</i></li> </ul> <p><b>IPDs</b></p> <p><i>In the event that the OPD that undertakes role of PD is an IPD, she or he must meet the general and principal designer competence requirements. They must so far as is reasonably practicable:</i></p> <ul style="list-style-type: none"> <li>• <i>have the skills, knowledge, experience and behaviours necessary to carry out the design work and fulfil the PD duties so that the main requirement is met or obtain assistance to carry out the function.</i></li> </ul>	
<p><b>Designer duties</b></p> <p><i>All designers must fulfil all general and additional designer duties. Since PDs must be designers, they will also designer duties.</i></p> <p style="text-align: center;"><b>NOTE:</b> <i>Designers’ general and additional duties and competence requirements are beyond the scope of this PAS. The duties are set out as context that helps to define the limits of the PD’s duties and thus their competence requirements.</i></p> <p><b>General designer duties</b></p>	

<p><i>Designers must:</i></p> <ul style="list-style-type: none"> <li>• <i>Take all reasonable steps to ensure that any design work carried out by them and those under their control is planned, managed and monitored so as to be in compliance with all relevant requirements</i></li> <li>• <i>Cooperate with the client, designers, contractors, principal designer, principal contractor to the extent necessary to ensure that the main requirement is met</i></li> </ul> <p><b>Additional designer duties</b></p> <p><i>Designers must also:</i></p> <ul style="list-style-type: none"> <li>• <i>Satisfy themselves that the client understands the client’s duties before starting the design work</i></li> <li>• <i>Ensure that the main requirement is met</i></li> <li>• <i>Take all reasonable steps to provide sufficient information about the design, construction and maintenance of the building to assist the client, other designers and contractors to comply with all relevant requirements</i></li> <li>• <i>Where carrying out only part of the design of the building work which comprises a project, consider other design work which directly relates to that building work and report any concerns as to compliance with all relevant requirements to the principal designer</i></li> <li>• <i>If requested, provide advice to the principal designer or the client on whether any work, to which a design it is preparing or modifying relates, is higher-risk building work.</i></li> </ul>	
<p><b>Additional PD duties</b></p> <p><i>The scope of this PAS is limited to just the additional duties of the PD set out below.</i></p> <p><i>The PD must take all reasonable steps to:</i></p> <ul style="list-style-type: none"> <li>• <i>Plan, manage and monitor the design work during the design phase</i></li> <li>• <i>Coordinate matters relating to the design work comprised in the project to ensure that the main requirement is met ie. to comply with the Building Regulations</i></li> <li>• <b>Take all reasonable steps to</b> <i>ensure that designers and any other person involved in relation to design work cooperate with the client, the principal designer, the principal contractor and each other</i></li> <li>• <b>Take all reasonable steps to</b> <i>ensure that the design work of all designers is coordinated so that the main requirement is met</i></li> <li>• <b>Take all reasonable steps to</b> <i>ensure that designers and any other</i></li> </ul>	

<p><i>person involved in relation to design work comply with the duties under the APICD Regs</i></p> <ul style="list-style-type: none"><li>• <i>Liaise with the principal contractor and share with the principal contractor about any information relevant to the planning, management and monitoring of the building work, and the coordination of building work and design work for the purpose of ensuring compliance with all relevant requirements</i></li><li>• <i>Have independent regard to comments provided by the principal contractor in relation to compliance with the relevant requirements</i></li><li>• <i>Assist the client in providing information to other designers and contractors, if requested</i></li></ul>	
<p><b>Replacing PDs</b> <i>If the PD's appointment ends, they must give to the client a document explaining the arrangements it put in place to fulfil the duties.</i></p> <p><i>A replacement principal designer must review the arrangements the previous principal designer put in place for fulfilling the duties to ensure that the main requirement is met.</i></p>	